



WYCOMBE
DISTRICT COUNCIL

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Queen Victoria Road
High Wycombe
Bucks HP11 1BB

Regulatory & Appeals Committee

Date: Monday, 2 February 2015
Time: 7.00 pm
Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe Bucks

Membership

Chairman: Councillor J A Savage
Vice Chairman: Councillor R Wilson

Councillors: M C Appleyard, A D Collingwood, R Farmer, R Gaffney, M Hanif,
M Hussain JP, Mrs G A Jones, Ms P L Lee, B E Pearce and
D A C Shakespeare OBE

Standing Deputies

Councillors: K Ahmed, D A Anson MBE, G C Hall, Miss S Manir, J L Richards OBE
and T Snaith

Fire Alarm - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

Agenda

Item		Page
1.	APOLOGIES FOR ABSENCE To receive any apologies for absence.	
2.	MINUTES To confirm the minutes of the meeting held on 26 November 2014 (previously circulated)	
3.	DECLARATIONS OF INTEREST	

To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any Member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.

Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required to withdraw from the meeting.

4. **PROPOSED CONSTITUTION AMENDMENTS** 1 - 5

5. **IMPROVEMENT AND REVIEW PROTOCOL** 6 - 22

The Protocol is featured at Part 3E of the Council's Constitution.

At its meeting held on 14 January 2015, the Improvement and Review Commission considered updates on the Protocol. It required updating, given a considerable number of out of date cross references and statutes found in the document.

The Commission agreed the proposed updates and as this would mean amending the Constitution to incorporate the updates, also agreed to refer it to the Regulatory and Appeals Committee for its endorsement and on to Full Council for ratification.

The revised protocol with deletions struck through and additions underlined is attached for the Committee's consideration. It should be noted that there have been no changes of substance which affects the current working of the Improvement and Review Commission as a result of the updating exercise.

The Committee is asked to endorse the updated document and **recommend** its adoption to Full Council.

6. **ACTIONS TAKEN UNDER DELEGATED AUTHORITY**

Submission of the file on Actions taken under Delegated Powers since the last meeting. This file has been placed in the Members' room for inspection prior to the meeting.

7. **SUPPLEMENTARY ITEMS (IF ANY)**

8. **URGENT ITEMS (IF ANY)**

**For further information, please contact Iram Malik 01494 421204,
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